

Sr. No.	Schedule		Date
	Commencement of semester -5 &7		12 th June, 2023
	Registration		22 nd June
	Attendance entry in GIS		regularly
	Verification of attendance entry by respective HOD		First & Second working days of every month
	Meeting of academic toppers with the Principal and HODs		26 th June
Activities for FIRST Round of Counseling	1.	HOD's Interaction with the students	26 th -27 th June
	2.	Report of HOD's interaction to the Principal	Within two days
	3.	First Counseling & send report to the counseling coordinator of the Department	28 th -30 th June
	4.	Submission of Counseling Report to Dept counseling coordinator and Over All Counseling In charge	3 rd -4 th July
	5.	Pre-Term work submission-I and entry of interim internal marks in GIS	21 st – 26 th July
	6.	Send letter to Parents	24 th – 26 th July
Activities for SECOND Round of Counseling	7.	Second Counseling& send report to the counseling coordinator of the Department	31 st July – 2 nd August
	8.	Submission of Counseling Report to Dept counseling coordinator and Over All Counseling In charge	3 rd – 5 th August
	9.	Internal Theory Exam (Regular courses and Minor Degree Programs)	21st – 29th August
	10.	Send letter to Parents	28 th – 30 th August
	11.	Entry of internal theory exam Marks in GIS & Completion of faculty Monitoring Form	Within 4 days
Activities for THIRD Round of Counseling	12.	HOD's Interaction with the students	4 th -5 th September
	13.	Report of HOD's interaction to the Principal	Within two days
	14.	Third Counseling & send report to the counseling coordinator of the Department	11 th – 13 th September
	15.	Submission of Counseling Report to Over All Counseling In charge	14 th – 16 th September
	16.	Remedial Exam (Regular courses and Minor Degree Programs)	11th -21st September
	17.	Entry of remedial Marks in GIS	Within 4 days
	18.	Pre-Term work submission-II and entry of interim internal marks in GIS	18 th – 23 rd September
	19.	Send letter to Parents	25 th -27 th September
	20.	Feedback from the students	25 th -30 th September
	21.	Final Term-work submission	9 th – 14 th October
Term end			14 th October
End semester Theory Exam			25 th October – 4 th November
Diwali break			6 th -18 th November
End semester practical Exam			20 th November – 1 st December