

Counselling & Academic Calendar for First Semester (2020- 2021)

Sr. No.	Schedule		Date
	Orientation Commencement of Induction Programme Diwali Break Commencement of semester -1		15 th October, 2020 16 th October 8 th -22 nd November 23 rd November
	Attendance entry in GIS		regularly
	Verification of attendance entry by respective HOD		First & Second working days of every month
Activities for FIRST Round of Counseling	1.	HOD's Interaction with the students	30 th November-2 nd December
	2.	Report of HOD's interaction to the Principal	Within two days
	3.	First Counseling & send report to the counseling coordinator of the Department	3 rd -5 th December
	4.	Submission of Counseling Report to Over All Counseling In charge	7 th -8 th December
	5.	Pre-Term work submission-I and entry of interim internal marks in GIS	21 st – 26 th December
Activities for SECOND Round of Counseling	6.	Second Counseling & send report to the counseling coordinator of the Department	28 th – 30 th December
	7.	Submission of Counseling Report to Over All Counseling In charge	31 st December -1 st January, 2021
	8.	Send letter to Parents (Centrally)	31 st December -1 st January, 2021
	9.	Internal Theory Exam	6th – 12th January, 2021
	10.	Entry of Mid-Semester Marks in GIS & Completion of faculty Monitoring Form	by 16 th January
Activities for THIRD Round of Counseling	11.	HOD's Interaction with the students	21 st -23 rd January
	12.	Report of HOD's interaction to the Principal	Within two days
	13.	Third Counseling & send report to the counseling coordinator of the Department	25 th – 27 th January
	14.	Submission of Counseling Report to Over All Counseling In charge	28 th – 30 th January
	15.	Feedback from the students	1 st – 6 th February
	16.	Pre-Term work submission-II and entry of interim internal marks in GIS	1 st – 6 th February
	17.	Send letter to Parents (Centrally)	8 th – 10 th February
	18.	Practical Viva and submission	22 nd – 27 th February
Term end			27 th February